

# Open. ACCESS

KEEPING YOU INFORMED

We would like to take this opportunity to thank you for your business, friendship and support in 2021.

## **Please note our End of Month payment schedule**

December end of month payments will be processed [Tuesday 21 December 2021](#).

We will revert to normal payments schedules in the New Year, with end of month in January being on the last Tuesday of the month, [25 January 2022](#).


## **Please note our office closure dates**


Our office will be closed from 5.00pm [Thursday 23 December 2021](#) and will re-open on 9.00am on [Tuesday 4 January 2022](#).

Wishing you a wonderful festive season and a Happy and Prosperous New Year for 2022.

## STAY IN TOUCH

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